



Minor Forest Produce Processing & Research Centre

(An ISO 9001:2008, EMS 14001:2004, & GMP Certified unit)

Van Parisar, Barkheda Pathani, Bhopal - 462 021, Madhya Pradesh

(Unit of MP State MFP Co-operative Federation Ltd. Bhopal)

Visit at www.vindhyaherbals.com, E-mail: mfpparc@gmail.com, Telephone & Fax: 755- 2970629, 2970630



Cost of Tender Form : Rs. 1000/-

ONLINE TENDER FOR PROCUREMENT OF PROCESSING MACHINERY/EQUIPMENTS/ INSTRUMENTS, ACCESSORIES & PERIPHERALS

The last date of tender submission
through online
24.09.2018 up to 5.00 PM



OFFICE OF THE CHIEF EXECUTIVE OFFICER
MINOR FOREST PRODUCE PROCESSING AND RESEARCH CENTRE BARKHEDA PATHANI, BHOPAL
(Head office- M.P. State Minor Forest Produce (T&D) Co-operative Federation Ltd., Bhopal)
PHONE (0755) 2970629, 2970630 FAX (0755) 2417670
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TENDER INVITATION NOTICE

The Chief Executive Officer, Minor Forest Produce Processing and Research Centre, Barkhera Pathani, Bhopal, (Madhya Pradesh) invites online tender through Govt. of Madhya Pradesh e-portal www.mpeproc.gov.in from manufacturers, their distributors and Agents of principals, if any, for the purchase of Processing machinery/equipments/ Instruments & peripherals for the processing and packaging of Ayurvedic and Herbal products.

- The details of the tender shall be available on www.mpeproc.gov.in for stipulated mentioned date/time.
- Tenderers shall be registered on www.mpeproc.gov.in to access the tender document and term and conditions.
- Tenderers shall be upload completed Tender document through e-procurement portal using their user ID and digital signature certificate.
- The tender document shall also be available on www.vindhyaherbals.com for reference and information.

Schedule of the Tender Process

Particulars	Date & Time
Commencement of download of e-Tender from website www.mpeproc.gov.in	10.09.2018 5.00 PM
ONLINE Purchase of Tender End Date	24.09.2018 up to 5.00 PM
Last date for submission of TECHNICAL BID at MFPPARC OFFICE (Hardcopies)	24.09.2018 up to 5.30 PM
Last date for uploading documents and submission of the tender including TECHNICAL & FINANCIAL BID (ONLINE)	24.09.2018 up to 5.00 PM
Opening of the Technical Bid	25.09.2018 at 12.30 pm
Opening of the Financial Bid	27.09.2018 at 12.30 pm
Tender Document Fee	Rs. 1000 (Online Only through E-payment)
Online Tender Processing Fee	Rs. 295 (Online Only through E-payment)
Security Deposit (2% of the quoted values of each item)	Demand Draft in Favor of Chief Executive Officer, MFP-PARC , Payable at Bhopal

**TERMS & CONDITIONS OF ONLINE TENDERS FOR PROCESSING MACHINERY/EQUIPMENTS/
INSTRUMENTS & PERIPHERALS**

The Chief Executive Officer, Minor Forest Produce Processing and Research Centre, Barkhera Pathani, Bhopal, (Madhya Pradesh) India invites online tender through Govt. of Madhya Pradesh e-portal **www.mpeproc.gov.in** from manufacturers, their distributors and Agents of principals, if any, for the purchase of items listed in Annexure-I appended with this tender documents on the basis of double Bid Electronic envelopes basis i.e. **Technical Bid Part 1** and **Financial Bid Part II**.

Financial Bid Part II shall be submitted online only. This invitation is open to all manufacturers and suppliers.

The **Technical Bid Part 1**, will have ANNEXURE-II, III, IV must reach the **Office of the Chief Executive Officer, MFP Processing & Research Centre (MFP-PARC), Barkhera Pathani, Bhopal-462021** by **5.00 PM sharp on 24.09.2018** through registered post/Speed Post/personally/Courier. The received technical bids in hard copy will be examined by the Tender committee on **25.09.2018**.

If Technical bids found suitable as per requirements and tender specifications shall be followed by opening of Financial bids shall be opened online on **27.09.2018 at 12.30 PM** at **MFP Processing & Research Centre, Barkhera Pathani, Bhopal-462021 (Madhya Pradesh)**

IMPORTANT

- 1.(i) The Tender documents will be available online on **www.mpeproc.gov.in** from **10.09.2018 to 24.09.2018 up to 5.PM**
- (ii) Tender can be submitted only on the prescribed Tender Format. Tender submitted on any other form shall be rejected .
- (iii) Tender document is *non-transferable*.
2. (i) The tenderer shall bear all costs associated with the preparation and submission of its tender bids, and " the purchaser" will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- (ii) The tenders should be submitted in sealed envelopes with **Tender No. MFP-Parc/Tender/Pro-Equip/2018/ 1764 and due date 07.09.2018** written on the envelope. Tender should be clearly typed or hand-written. Out of the two, one envelope marked "**Tender For Processing Machinery**". should contain **TECHNICAL BID**, in proforma given in **Annexure II, III & IV, E.M.D. amount** alongwith supporting documents in the prescribed format etc. Every correction or overwriting should be signed and rubber stamp put on it .
- (iii) Any tender bid(s) received after the deadline for submission of tender-bid(s) by the office of the Chief Executive Officer, MFP Processing & Research Centre, Barkhera Pathani, Bhopal-462021 will be rejected. Such tenders shall be marked as "LATE" and not be considered for further evaluation. They shall not be opened at all and be returned to the interested tenderer(s) in their original envelope without opening.
- (iv) Envelopes containing Technical bid complete in all respects should be submitted at the office of CEO, MFP-PARC, Bhopal till **5.00 PM on 24.09.2018** or they may be sent by registered post so as to reach the office of CEO, MFP-PARC, Bhopal before the above mentioned time and date. Tenders received after the due date & time will not be considered, in any case.
 - (i) Out of the tenders received till the above mentioned time limit, the envelopes marked "**Technical Bid for Tender For Processing Machinery** " shall be opened from **12.30 PM on 25.09.2018** at the office of MFP-PARC, Barkhera Pathani, Bhopal in the presence of those tenderers who may be present. After opening of the "**Technical Bids**", these will be analysed and "**Financial bids** " of only those specifications tenderers will be opened **ONLINE ONLY** on **27.09.2018 from 12.30 PM** in the same premises, whose "**Technical Bid**" are found as per our requirements. The decision of opening of Financial Bids will be taken by the high level Committee constituted for this purpose by Managing Director, MP State Minor Forest Produce (T&D) Cooperative Fedearition Ltd., Bhopal, Madhya Pradesh.
5. (i) The tenderer should be a manufacturer/authorised representative/Distributor of a manufacturer .
- (ii) The tenderer should furnish the information on all past supplies.
6. All tenders submitted shall also include the following information along with other prescribed formats. These are to be enclosed along with the "**Technical Bid**"

- a) Agreement and other each documents to be signed by the tenderer.
- b) Capability Statement in the proforma given in Annexure III.
- c) The tenderer should clearly confirm that all the facilities exist in his factory for inspection and testing and these will be made available to the Purchaser or his representative for inspection;
- d) Details of Service Centres and information on service support facilities that would be provided after the warranty period and details regarding the extended warranty/guarantee.
- e) The tenderer(s) that doesn't manufacture the goods it offers to supply shall submit **Manufacturer' Authorization Form (MAF)** quoting that it has been duly authorized by the manufacturer/competent authority of the manufacturing company of the goods to quote and/or supply the goods.
- f) In case a tenderer not doing business within India, it shall furnish the certificate to the effect that the tenderer is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair/obligations etc. during the warranty and post warranty period or ensure a mechanism at place for carrying out supply, maintenance, repair/obligations etc. during the warranty and post warranty period.

g) Conditional tenders shall not be accepted.

7. The submission of tender will be deemed to be the unconditional acceptance of the terms and conditions of the tender contained herein.
8. The tenderer shall bear all costs associated with the preparation and submission of his bid, and M.P. State Co-op. M.F.P. Federation will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
9. Tender should be complete with terms and conditions of supply. Conditions printed on the back of the tender offer submitted by the tenderer will not be binding unless separately mentioned and accepted as such by the Federation.
10. Offer would be valid for 180 days from the date of opening of the tender.
11. **Managing Director, M.P.State Minor Forest Produce (T&D) Co-op Fed. Ltd., Bhopal reserves the right to reject all or any one of the offers/tenders without assigning any reason.**
12. **The tender must be accompanied by complete details of configuration / specifications of each item quoted in the proforma given in Annexure II and duly supported by the samples/catalogue /leaflets /Pamphlets showing technical details etc. The term "as per your specification" should not be used in Technical Bid and the same will not be accepted. The item code to be quoted in the Technical Bid or Financial Bid must be the same as given in Annexure I.**

BID-RATES AND TAXES : (Please read carefully before quoting the rates).

13. i) The tenderer(s) shall indicate clearly on the appropriate price schedule form, the unit prices and the total tender-bid prices of the goods it proposes to supply under the contract in INR(Indian Rupees) **excluding VAT/CST/GST and other taxes. The taxes will be applicalbe as per rules.**
 ii) The price quoted shall remain fixed during the contract period and shall not vary on any account.
 iii) The details of the configuration and specifications of Processing equipments/instruments are given in **Annexure I** and the rates should be quoted in accordance with these details in **Financial Bid through ONLINE ONLY.**
14. In case of deviation from the details mentioned in **Annexure I**, mention should be clearly made in the tender form at the appropriate place in **Annexure II**, as per condition 12 above.
15. The price should be quoted F.O.R. Van Parisar, BHEL Area, Barkhera-Pathani Centre, Bhopal, including installation and commissioning. Any extra amount which is not clearly mentioned in the tender shall not be paid except taxes.
16. The unit price quoted should be firm and one only for each item. The rate should not be subject to any stipulated condition/options offered. While quoting the rates for any item no choice for different makes/different configurations should be offered.
17. If any Additional features/components are available in the quoted items should be mentioned separately in the tender form alongwith details of such feature/components. However, no weightage will be given for additional facilities or features.

18. In case the equipments/systems are available on D.G.S. & D rate contract and are offered as such for supply, the supplier should furnish a copy of the rate contract alongwith the tender and also state this fact against such equipment/systems.
19. To assist in the examination, evaluation, comparison, and post qualification of the tender-bid(s), CEO, MFP-PARC, Bhopal may, at its discretion, ask the tenderer for clarification of its tender-bids. The request and response shall be in writing and no change in bid-price or substance of the bid shall be sought, offered or permitted. However, no negotiations shall be held except with the lowest tender-bidder, at the discretion of CEO, MFP-PARC, Bhopal. Any clarification submitted by a tenderer in respect to its tender-bid(s) which is not in response to a request by CEO, MFP-PARC, Bhopal shall not be considered.

EARNEST MONEY:

20. **Each tenderer is required to furnish an Earnest Money Deposit 2% of quoted value of each item** through demand draft (DD) of any nationalised bank in favour of **“Chief Executive Officer, MFP Processing & Research Centre, Bhopal”** payable at **Bhopal**.
21. Tenders not accompanied by E.M.D. will not be considered and will be rejected.
22. In case of non-acceptance of tender, the Earnest Money Deposit will be refunded to the unsuccessful tenderers, in due course of time. The EMD of the successful tenderer will be refunded after supply and successful installation of the machinery along with the payment of the bills.
23. The entire amount of earnest money will be forfeited in case the supplier either expresses his inability to supply or does not execute the order for the quoted items within the delivery period mentioned in the order or within the extended period in special case at the discretion of the undersigned.
24. **Supply of Machinery**-The supply of machinery by the successful bidder to be made available at the centre within 60 days or before of the date on which a letter has been issued from the office of the CEO, MFP-PARC, Barkhera Pathani, Bhopal.
25. **Termination for Default**
The **Chief Executive Officer, MFP Processing & Research Centre, Barkhera Pathani, Bhopal** or Federation may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:
 - (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Federation ; or
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) if the Supplier, in the judgment of the **Chief Executive Officer, MFP Processing & Research Centre, Barkhera Pathani, Bhopal** or Federation has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:
“Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution. “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Federation, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Federation of the benefits of free and open competition.
26. If defect of any kind or deviations from specifications in items are detected and reported to the supplier, he should effect replacement or rectify the defects free of any charge within 20 days from the date of report, failing which the item will not be accepted and will be returned to the supplier at his own cost and risk and entire earnest money/performance guarantee money will be forfeited. However, the under-signed may condone the delay in exceptional, deserving and genuine cases where the time limit of 20 days is not adhered to.
27. **Inspections and Tests**
 - (i) The Federation or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Federation. The Federation shall notify the Supplier, in writing in a timely manner, of the identity of any representatives retained for these purposes.

- (ii) The inspections and tests may be conducted on the premises of the Supplier and/or at point of delivery. If conducted on the premises of the Supplier, all reasonable facilities and assistance, including access to drawings and production data - shall be furnished to the inspectors at no charge to the Federation.
- (iii) Should any inspected or tested Goods fail to conform to the specifications, the Federation may reject the goods and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Federation.
- (iv) **The Chief Executive Officer, MFP Processing & Research Centre, Barkhera Pathani, Bhopal or Federation's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at this MFPPARC, office shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Office or its representative prior to the Goods shipment.**
- (v) Nothing in this clause shall in any way release the Supplier from any warranty or other obligations under this Contract.

PAYMENTS

- 28. Payment shall be made as follows:
On Delivery: 85% of the total payment, after technical verification and successful installation.
On Final Acceptance: The remaining balance **15%** of the payment shall be paid within 6 months from first payment made.
- 29. No advance payment either with order or against R/R or delivery challan will be made to the supplier in any case. Hence the supplier should not stipulate condition of advance payment or offer any discount on payment in time limit either. The terms of payment are neither negotiable nor conditional.
- 30. Any delay in supply will entail liquidated damages at the rate of 0.5% of the cost of delayed goods for each week of delay. If the delay is for more than 8 weeks, the order shall be subject to unilateral termination and consequential action at the discretion of the Chief Executive Officer, MFP Processing & Research Centre, Barkhera Pathani, Bhopal or Managing Director, M.P. State Minor Forest Produce (T&D) Co-operative Federation. In case of termination for default or non compliance with the terms of the contract the performance security shall be liable to be forfeited. Federation shall then be free to procure the goods and services from any other source and the supplier shall be liable to make good any extra costs that the purchaser may have to incur on the procurement of similar goods and services from alternate sources.

GENERAL

- 31. The quantity given in the tender for each item may be increased or decreased at the discretion of the undersigned at any time.
- 32. The Tenderer may be asked to provide detailed technical specifications of tendered items, as and when required for processing of Tender.
- 33. Exact and **earliest possible time of delivery** should be indicated in the tender. The due delivery date given in the order will be the date of receipt of material in the Federation and not the date of despatch of material by the supplier.
- 34. Tenderer should submit the current Sales Tax and Income Tax clearance certificates in original or attested photostat copies thereof.
- 35. If required, the representatives of the tenderers may be called for discussions, the date and time or which will be intimated accordingly.
- 36. Supplier should attach the complete list of customers where similar equipment have been installed/supplied alongwith the **Technical Bid** .
- 37. Any dispute arising out of this tender/contract, shall be subject to the jurisdiction of Bhopal courts in Madhya Pradesh only.

**CHIEF EXECUTIVE OFFICER
 MINOR FOREST PRODUCE
 PROCESSING AND RESEARCH CENTRE
 BARKHEDA PATHANI, BHOPAL**

Annexure-I**LIST OF MACHINERY ITEMS**

Item	Types of Machine	Specifications	Qty.
A.01	High Speed Rotary Tablet Press	<ul style="list-style-type: none"> • No. of Station: 37 • Type of Tooling: D • Output Tables/Hr. (Min./Max): 80,000 to 2,22,000 • Max. Operating Pressure (Tons): 10 • Max. Tablet Diameter (mm) : 20.5 • Max. Depth of Fill (mm) : 25 • Upper Punch Penetration: 1/8" - 5/16" • Power : 7 KW/9.5 HP • Power(Main Electric Motor) : 5.5KW/7.5HP 1440 RPM, 415 V, 50Hz, 3Ph. • Power(Feeder Motors) (2nos.): 0.19KW/0.25HP, 1440RPM, 415V, 50Hz, 3Ph • Dimension of High Speed Tablet Press • L x W x H (mm) Approx: 1742 X 1430 X 1485 • Net Weight (kgs) (Approx) : 2500 	01
A.02	Automatic Jar & Tin Filling Machine	<ul style="list-style-type: none"> • Speed : 40 to 45 bottle/min filling capacity • Vol: 5 ml to 150 ml • Bottle Size Dia: 10 min. to 60 min. • Bottle Size Length: 50 L min. to 200 L max. • Power Consumption 3kw max. 	01
A.03	Semi Automatic Capsule Filling Machine	<ul style="list-style-type: none"> • Output : 25,000 to 40,000 capsules/hour. • Electrical: Loader Drive: 0.25 HP, 380/440 Volts, 3Ph, 50 Cycles • Auger Drive: 1.5 HP, 380/440 Volts, 3Ph, 50 Cycles • Filling Table Drive: 0.5 HP, 380/440 Volts, 3Ph, 50 Cycles • Vacuum Drive : 3 HP, 380/440 Volts, 3Ph, 50 Cycles • Compressed Air: 200 Ltr/min. (8 cfm) at 100 PSI. • Vacuum: 500 mm (20") of Hg. At 1000 ltr./min. (30 cfm) 	01
A.04	Impact Pulverizer (GMP) SS	<ul style="list-style-type: none"> • Capacity (t/h) 30-850 t/h • Max feeding size : 500 mm 	01

A.05	Blister Pack Machine	<ul style="list-style-type: none"> • Maximum width : 225 mm • Thickness 0.2 to 0.3 mm • Pack Length : 217 mm • Forming Depth : 12 mm 	01
A.06	Automatic Tube filling and Sealing Machine for Plastic Laminated Metal Tubes	<ul style="list-style-type: none"> • Speed : 40 to 45 tubes/ min filling capacity • Vol: 5 ml to 200 ml • Tube Size Dia: 12 min to 32 max. • Tube Size Length : 50 L min to 200 L max • Power Consumption : 2.5 KW. max • Size: 1450 B 1150 D x 1750 H • Net Weight approx: 285 kgs • Gross Weight approx: 515 kgs 	01
A.07	Dies & Punches for "B" Type Tooling tablet Compression machine.	8.00 mm concave round shape upper punch with "Vindhya Herbal " logo & lower punch plain with suitable dies (1x4) 40 Nos of each Set, SS & GMP. (Rate per set & As per sample)	01

Date

Signature

Full Name of the Tenderer

Complete Address

ANNEXURE - II

**(Technical Bid)
TO BE SUBMITTED IN HARD COPY /ORIGINAL**

**ACCEPTANCE OF TERMS & CONDITIONS OF THE TENDER
FOR SUPPLY OF PROCESSING MACHINERY/EQUIPMENTS/
INSTRUMENTS & PERIPHERALS**

To,
The Chief Executive Officer,
MFP Processing & Research Centre,
Barkhera Pathani, Bhopal- 462021

With reference to your Tender Notice No. MFP-PARC/Tender/Machinery/2018/1764 Date 07.09.2018 for supply of Processing Machinery/Equipments/Instruments, Accessories & Peripherals

I/we..... (Name) of
(Company) , Father's namePost District State submit our technical bid for supply of following items as per specifications mentioned in Annexure I :-

Item Code	Name of the Item	Specification

Date

Signature

Full Name of the Tenderer

Complete Address

.....

Telephone No.....

Fax No.

E-mail:.....

ANNEXURE - III

CAPABILITY STATEMENT (CS)

1. Name & Address of the Tenderer:

Phone:

E-MAIL ADDRESS:

2. Classifications
- (1) Manufacturer
 - (2) Authorised Agent
 - (3) Dealer
 - (4) Others (please specify)

3. Plant:
- (a) Location
 - (b) Description, Type & size of building
 - (c) Is property on lease or free hold? If on lease indicate date of expiry of lease in such case

4. Type of manufactured and supplied items during last 2 years.

Name of Items	Nos. manufactured	Nos. of orders on

5. Brief description of the Tenderer's organisation:
(May attach Company's profile)

6. Names, addresses and phone numbers of two buyers to whom similar items was supplied in the past and to whom reference may be made by the purchaser regarding the tenderer's technical and delivery ability.

Name	Address	Phone No.
1)		
2)		

Date:

Signature.....

Name of the Tenderer.....

Address.....

Place.....

Tel. No.....

E-mail:.....

TENDERER'S AGREEMENT FORM

1. I/We hereby declare that I/We have read and understood all the terms and conditions of the **Tender No. MFP-Parc/Tender/Processing/2018/1764 and due date 24.09.2018** and agree to abide by the same.

2. I./We enclose herewith Bank Drafts No. Dated for Rs. (in figures) Rupees (in words) drawn on (Bank) in favour of Chief Executive Officer, MFP Processing & Research Centre, Bhopal payable at Bhopal (M.P.) as Earnest Money Deposit.

3. I/We agree to supply the specified material within 60 days from the date of issue of supply order.

4. In the event of my/our failure to abide by the conditions of this agreement and all the terms and conditions of the tender notice referred to in para1. above, I/We shall be liable to pay such penalty, as may be leviable under the terms and conditions of the tender notice.

Date

Signature

Full Name of the Tenderer

Complete Address

Telephone No.

Fax / Pager / Mobile No.

e-mail:.....

Witnesses :

1. Signature.....

Name

Address

2. Signature.....

Name

Address